

## **State Emergency Response Commission**

Emergency Planning and Community Right-to-Know Lazarus Government Center P.O. Box 1049 Columbus, Ohio 43216-1049

FOR OFFICE USE ONLY	
1. Date of Request	//
2. Request Number	//
3. Date Sent to Requester	//

## **Information Request Form**

Sections 311, 312 and 324 or Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA) mandate that the public shall be provided access to facility specific chemical inventories, material safety data sheets (MSDS) and local emergency response plans. An individual may request the nonconfidential information in a facility file by appointment. Copies will also be made available upon request. The State Emergency Response Commission may charge a reasonable fee to cover the cost of copying, shipping and accrued costs for computer searches. These fees must be paid before receiving the requested materials. There will be no charge for reviewing a facility file if no copies are requested.

1. FACILITY IDENTIFICATION	
County	
Name of Facility	
Street Address	
City, State, Zip	
2. STANDARD INFORMATION REQUESTS	
Please check the appropriate box(es)	
Section 304 information of release or spill reports on record with	the SERC.
Completed chemical inventory and location form.	
Copy of MSDS for a specific chemical(s).  Product name(s)	
	th effort to provide the requested information within 45 days. Under State of Ohio idered confidential, if so requested. However, this information may be subpoe-
3. REQUIRED GENERAL INFORMATION ABOUT PERS	SON MAKING REQUEST:
(Please Print) Name	
Street Address	
P.O. Box City, State, Zip	
Telephone Number ()	
I understand there may be a fee to cover copying, computer costs before my request can be filed.	and shipping; and that this fee must be paid to the "Treasurer, State of Ohio"
Signature	Date
4. OTHER INFORMATION ABOUT THIS REQUEST:	
	ety Data Sheets for substances stored at the facility in quantities of less than the us substances or the 10,000 pounds TPQ for hazardous substances, MUST d.

## **RETURN THIS FORM TO:**